

Transition Smoothly in Business: Finding Your Feet

Every professional will change roles many times. Is your position changing, e.g., a promotion, a new job, retirement, joining a Board, or a fresh college graduate? How to transition smoothly and understand those who you will work with? How do I fit in? How do I learn what to do and what not to do? Do not forget your life outside of work. It is a job, not there for your personal convenience to work when you want to. Can you have it all? How do I work with older/other/younger people? Everyone will move on to new opportunities, this seminar will prepare you on how to move on and be successful!

Topics Discussed

- What are the two crucial questions to ask when taking on a new role?
- How to check out the new organization and the new manager – before you start
- Approaches to maintaining professionalism when others do not
- Ways to interact with multiple generations
- Learning to adapt to changing situations
- Techniques to integrate work and social life
 - Social media recommendations

Objectives: Learning how to fit in and become productive in a new environment. Recognize and accept generational differences and how to address differing lifestyle choices in the workplace.

Cases and Group Discussion

This seminar includes five (5) case studies for group discussion.

Prerequisite: None, preferably at least six (6) months of professional financial statement analysis experience, or at least six (6) credit hours of corporate finance classwork at an accredited university.

Discussion Leader: Rob Berry, CPA

Vendor: The Knowledge Institute, LLC